

**JUVENILE JUSTICE COMMISSION**  
**POLICE DEPARTMENT INSPECTION REPORT**

*Please respond to sections that apply to facility you are inspecting. Type or print clearly.*

FACILITY NAME: Santa Rosa Police Department INSPECTION DATE: 4-19-2017

LAST INSPECTION: \_\_\_\_\_

ADDRESS: 965 Sonoma Avenue, Santa Rosa, CA 95404

PHONE NUMBER: 707-543-3615 FAX: \_\_\_\_\_

FACILITY MANAGER: \_\_\_\_\_

STAFF INTERVIEWED: Sergeant Josh Ludtke and Tricia Mason

PRESIDING JUVENILE COURT JUDGE: Honorable Ken Gness

COMMISSION CHAIR: Dennis Ruggiero

NAME

SIGNATURE

PHONE NUMBER: 707-565-8164

COMMISSION INSPECTION TEAM:

Gina Crozier

Michael Fried

Mary Cone

**MAJOR CONCERNS AND RECOMMENDATIONS**

No concerns. Sergeant Ludtke and Tricia Mason were very helpful and open to all our questions. Since this was the very first time Santa Rosa Police Department was inspected, we were supplied with the juvenile section of their policy manual.

## **CONDITIONS OF SECURE DETENTION**

Are minors provided with orientation?

Yes, when they arrive at the station.

Purpose of secure detention:

The juvenile is told of the purpose of the detention, usually for questioning.

Length of time secure detention expected to last:

The juvenile is told how long he/she will be detained.

Maximum six-hour time limit

All less than 6 hours.

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## **CONDITIONS OF CELL/LOCKED ROOM**

Proximity to adult inmates:

Juveniles are held in a room that can be locked but is usually with a police officer in attendance. They are not in any proximity to adult inmates.

Ability and frequency of staff to supervise minor:

Officer usually in room but constant audio and video access as well.

**CONDITIONS OF CELL/LOCKED ROOM – continued**

Constant auditory access to staff:

Yes

Provided with a snack if requested:

Yes

Access to toilets and washing facilities:

Yes

Access to drinking fountain or water:

Yes

Provisions to provide clothing or blankets to assure comfort:

Yes

**CONDITIONS OF SECURE DETENTION OUTSIDE A LOCKED ENCLOSURE  
(E.G. CUFFING RAIL)**

Santa Rosa Police Department does not have a cuffing rail.

N/A

Assure no “contact” with adult inmates:

N/A

Constant Supervision:

N/A

30 Minute limit and watch commander approval every 30 minutes thereafter:

N/A

Minors placed in cell when one becomes available:

N/A

Access to toilet and washing facilities:

N/A

Access to drinking fountain:

N/A

**CONDITIONS OF NON-SECURE DETENTION**

Constant supervision:

Juvenile is always with an officer.

Males and females in same room:

No

List the names, dates, starting and ending time and circumstances for all minors held in the law enforcement facility longer than six hours. Use additional pages if necessary.

None

## **MINORS INTERVIEWED (COMMENTS)**

There were no minors to interview.

### **DISTRIBUTION OF JUVENILE JUSTICE COMMISSION INSPECTION REPORTS**

#### **Board of State & Community Corrections:**

The Board of State & Community Corrections recommends commissions prepare and submit an inspection report for each adult lockup inspected by the commission. We suggest that copies of inspection reports be distributed to the Chief Probation Officer and other pertinent county agencies as directed by the Court.

Please submit your annual report to the Court and mail a copy to:

**LINDA PENNER, DIRECTOR  
BOARD OF STATE & COMMUNITY CORRECTIONS  
600 BERKUT DRIVE  
SACRAMENTO, CA 95814**

**PHONE: (916) 445-5073 FAX: (916) 327-3317**