

# JUVENILE JUSTICE COMMISSION ADULT LOCKUP INSPECTION REPORT

Please respond to the sections that apply to the facility you are inspecting

**Facility Name:** Petaluma Police Department      **Inspection Date:** 1/6/2015      **Last Inspection:** 5/21/2013

**Address:** 969 Petaluma Blvd. North      **Telephone Number:** (707) 778-4372  
Petaluma, CA. 94952-6320  
**FAX Number:** (707) 778-4476

**Facility Manager:** Patrick Williams, Chief of Police      **Staff Interviewed:** Sergeant Marlin Christiansen  
Sergeant Brian Miller

**Presiding Juvenile Court Judge:** Virginia Marcoida and Allen Hardcastle

**Commission Chair:** Mary Cone      \_\_\_\_\_  
**Telephone No.** 707.565.8164      **Signature**

**Commission Inspection Team:** Manuel G. Lopez/Commissioner      \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Major Concerns and Recommendations:

No concerns at this time. Staff is very caring about the youth and the community in general. Staff is helpful and professional at all times. Plans for this year include starting a Police Reserve Program as well as a Police Explorer Post for youth wishing to learn about police work and hopefully later pursue a career in law enforcement.

# JUVENILE JUSTICE COMMISSION ADULT LOCKUP INSPECTION REPORT

## CONDITION OF SECURE DETENTION

### Are minors provided with orientation?

Every juvenile that comes into the station is, per protocol, given an orientation. The juvenile is made aware of the reason he/she is being detained. The juvenile is advised that he/she is either being taken to Juvenile Hall or cited and released to the parents. Due to staff shortages no juveniles have been brought into the police station for the last two years. The youth that are cited and released are booked in the field and released to their parents. Those that are arrested are taken to Juvenile Hall.

### Purpose of Secure Detention:

Secure detention is based on type of violation and is used for more serious crimes. Under direct and constant supervision and signed approval from a supervisor for secure detention. Secure detention is for older and/or violent juveniles who may pose a danger to themselves or the officers. Safety of everyone is most important. Also if adults are brought into the station a youth may be temporarily placed in a detention cell for their safety and to avoid visual and physical contact with adults. Juveniles' stay at the station is expedited due to liability.

### Length Of Time Secure Detention Expected To Last:

No more than six hours. The arresting officer either, takes the youth to Juvenile Hall or perform a cite and release to parents or Legal Guardian, usually within the first hour.

### Maximum Six-Hour Time Limit:

The maximum six-hour time limit is never exceeded and a typical stay consists of two hours or less. There is no record of ever having any juvenile detained for even close to six hours.

## CONDITIONS OF CELL/LOCKED ROOM

### Proximity to Adult Inmates:

Adult inmates occupy the cells in the back of the station while juveniles, if detained, would occupy the cell closer to the booking and fingerprinting area ensuring that there is no visual or physical contact between the adults and the juveniles. If there are ever too many adults at one time, the juvenile would sit in the lobby under constant supervision so as not to even come close to having visual or auditory contact with the adults. There is no history of that ever happening though.

# JUVENILE JUSTICE COMMISSION ADULT LOCKUP INSPECTION REPORT

## CONDITIONS OF CELL/LOCKED ROOM (Continued)

### Ability And Frequency Of Staff To Supervise Minor:

There is custody staff supervision 100% of the time while the juvenile is at the station. That is one of the reasons that their stay is cut short by "citing and releasing" to parents or transporting them to Juvenile Hall as soon as possible. Having a juvenile in custody ties up an officer in a time when there is a staff shortage.

For the Calendar year 2014 there were only two youth that were even taken to jail until the parents could be notified of the youths' arrest. One Juvenile was arrested in January 2014 and the other was arrested in July 2014. In both youth were still released within one hour of their arrest.

### Constant Auditory Access To Staff:

Yes. Constant auditory as well as visual contact with juveniles. Transportation of the juvenile to Juvenile Hall or "cite and release" as soon as possible right after the booking and fingerprinting is common so as not to tie up an officer who might be needed or be better utilized in the field.

### Provided With Snack If Requested:

Yes. Snacks from the vending machines are always available to "hold them over" if needed however, juveniles are usually not in custody long enough to warrant a full meal. If a juvenile, or an adult, is going to be held in custody for any amount of time, a meal will be provided from a fast food restaurant.

### Access To Toilets And Washing Facilities:

There is access to toilets and washing facilities. There's a toilet in the cell that would be used for the youth. All six cells have a toilet and a water fountain.

### Access To Drinking Fountains Or Water:

There is a water fountain in the cell that would be used for the youth.

# JUVENILE JUSTICE COMMISSION ADULT LOCKUP INSPECTION REPORT

## CONDITIONS OF CELL/LOCKED ROOM (Continued)

### Provisions To Provide Clothing Or Blankets To Assure Comfort:

Although the temperature in the station is very comfortable, there are plenty of clean blankets available upon request when applicable

## CONDITIONS OF SECURE DETENTION OUTSIDE A LOCKED ENCLOSURE (e.g., CUFFING RAIL)

### Assure No "Contact" With Adult Males:

There is never visual or physical contact between the juveniles and the adults.

### Constant Supervision:

Yes. Constant supervision for juveniles is a must.

### 30-Minute Limit And Watch Commander Approval Every 30 Minutes Thereafter:

Yes; however, this is rarely utilized. The current prefer alternative is to cite and release to parent or Legal Guardian or transport the juvenile to Juvenile Hall.

### Minors Placed In Cell When One Becomes Available:

Yes; however, it is preferred to "cite and release to parent or Legal Guardian or transport the juvenile to Juvenile Hall.

### Are weaker youth protected from having food taken from them?

Yes. Everyone would be protected whether it is a minor or an adult if there were ever a need to house two or more people together for any reason.

# JUVENILE JUSTICE COMMISSION ADULT LOCKUP INSPECTION REPORT

## CONDITIONS OF SECURE DETENTION OUTSIDE A LOCKED ENCLOSURE (e.g., CUFFING RAIL) (Cont'd)

### Access To Toilet And Washing Facilities:

Yes. There is access to toilets and washing facilities. There's a toilet and water fountain in each of the six cells.

### Access To Drinking Fountain:

Yes. There is a water fountain and a toilet in each of the six cells.

## CONDITIONS OF NON-SECURE DETENTION

### Constant Supervision:

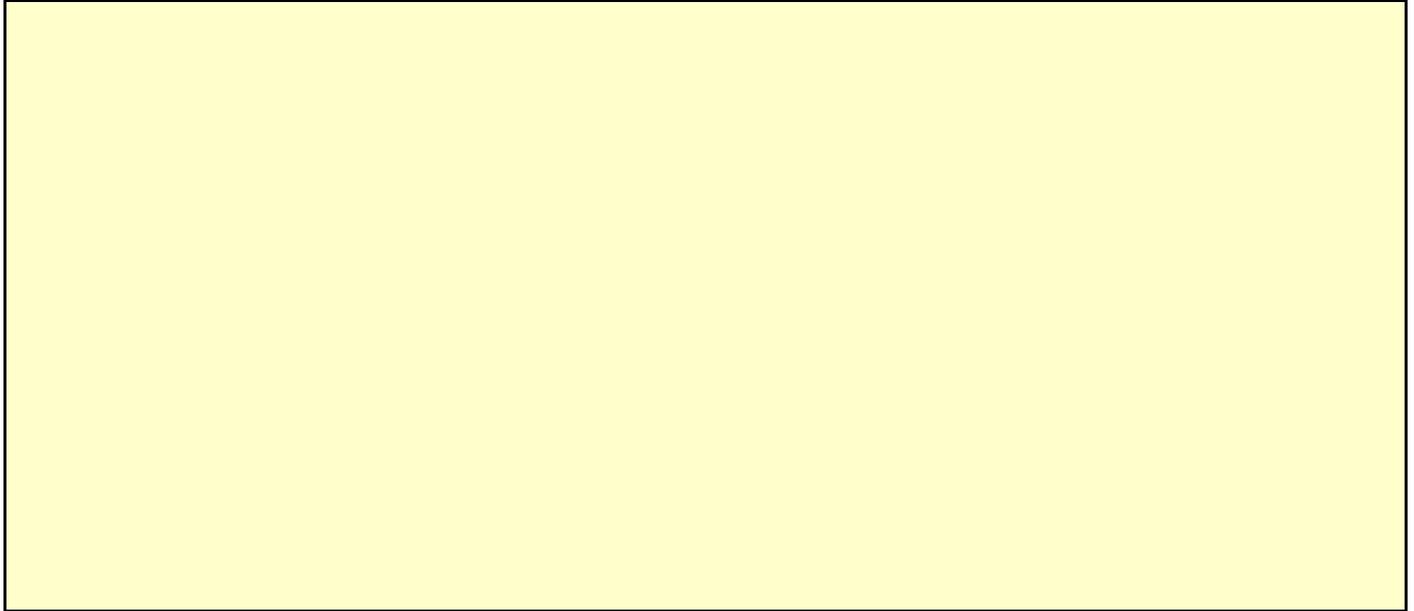
Yes. Constant supervision for juveniles is a must.

### Males And Females In Same Room:

No. Males and females never share a room, whether they are adults or juveniles.

# JUVENILE JUSTICE COMMISSION ADULT LOCKUP INSPECTION REPORT

List the names, dates, starting and ending time and circumstances for all minors held in the law enforcement facility longer than 6 hours.



## Distribution of Juvenile Justice Commission Inspection Reports

### Corrections Standards Authority Recommendation

The Corrections Standards Authority recommends commissions prepare and submit an inspection report for each juvenile hall and camp inspected by the commission. We suggest that copies of inspection reports be distributed to the Chief Probation Officer and other pertinent county agencies as directed by the court.

Please submit your annual report to the court and mail a copy to:

**GARY WION, DEPUTY DIRECTOR  
FACILITIES STANDARDS AND OPERATIONS DIVISION  
CORRECTIONS STANDARDS AUTHORITY  
600 BERGUT DRIVE  
SACRAMENTO, CA 95811**

**PHONE: (916) 445-5073 FAX: (916) 327-3317**