

JUVENILE JUSTICE COMMISSION ADULT LOCKUP INSPECTION REPORT

Please respond to the sections that apply to the facility you are inspecting

Facility Name: Cotati Police Department Inspection Date: 12/22/2014 Last Inspection: 5/21/2013

Address: 203 W. Sierra Avenue Telephone Number: 707.792.4611
Cotati, CA 94931 FAX Number: _____

Facility Manager: Lt. Bill French Staff Interviewed: Sergeant Steve Bourns

Presiding Juvenile Court Judge: Virginia Marcoida and Allen Hardcastle

Commission Chair: Mary Cone _____
Telephone No. 707.565.8164 _____
Signature

Commission Inspection Team: Manuel G. Lopez _____

Major Concerns and Recommendations:

No concerns at this time. Staff was very cordial. Staff on duty were very helpful and professional.

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CONDITION OF SECURE DETENTION

Are minors provided with orientation?

Every juvenile that comes into the station is, per protocol, given an orientation. The juvenile is made aware of the reason he/she is being detained. The juvenile is advised that he/she is either being taken to Juvenile Hall or cited and released to the parents. Due to staff shortages no juveniles have been brought into the police station for the last two years. The youth that are cited and released are booked in the field and released to their parents. Those that are arrested are taken to Juvenile Hall.

Purpose of Secure Detention:

Secure detention is based on type of violation and is used for more serious crimes. Under direct and constant supervision and signed approval from a supervisor for secure detention. Secure detention is for older and/or violent juveniles who may pose a danger to themselves or the officers. Safety of everyone is most important. Also if adults are brought into the station a youth may be temporarily placed in a detention cell for their safety and to avoid visual and physical contact with adults. Juveniles' stay at the station is expedited due to liability. They must either take the youth to the hall or "cite and release" to parents.

Length Of Time Secure Detention Expected To Last:

No more than six hours. The arresting officer either takes the youth to Juvenile Hall or perform a "cite and release" to parents or Legal Guardian, usually within the first hour, often times before paperwork is even complete.

Maximum Six-Hour Time Limit:

The maximum six-hour time limit is never exceeded and a typical stay consists of two hours or less. There is no record of ever having any juvenile detained for close to six hours.

CONDITIONS OF CELL/LOCKED ROOM

Proximity to Adult Inmates:

Adult inmates occupy the cells in the back of the station while, if juveniles are detained, would occupy the cell across from the booking area ensuring that there is no visual or physical contact between each other.

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CONDITIONS OF CELL/LOCKED ROOM (Continued)

Ability And Frequency Of Staff To Supervise Minor:

Staff have a line of sight into each cell. There is audio and visual equipment in the cells to monitor the youth if needed. It is much more efficient and makes more sense to limit the time youth are held in the jail. There is also additional liability having a juvenile in custody. It makes more sense to "cite and release" to parents or transport them to Juvenile Hall as soon as possible. Having a juvenile in custody ties up an officer in a time when there is a staff shortage

Constant Auditory Access To Staff:

Yes. Constant auditory as well as visual contact with juveniles. Transportation of the juvenile to Juvenile Hall or "cite and release" as soon as possible right after the booking and fingerprinting due to staff shortage is common so as not to tie up an officer who might be needed or be better utilized in the field.

Provided With Snack If Requested:

Yes. Energy Bars, chips, granola bars, etc. are always available to hold them over if needed, however juveniles are usually not in custody long enough to warrant a full meal. If that were the case, a meal will be provided from a fast food restaurant.

Access To Toilets And Washing Facilities:

There is access to toilets and washing facilities. There's a toilet in the cell that would be used for the youth.

Access To Drinking Fountains Or Water:

There is a water fountain in the cell that would be used for the youth.

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CONDITIONS OF CELL/LOCKED ROOM (Continued)

Provisions To Provide Clothing Or Blankets To Assure Comfort:

Although the temperature in the station is very comfortable, there are plenty of brand new disposable blankets available upon request.

CONDITIONS OF SECURE DETENTION OUTSIDE A LOCKED ENCLOSURE (e.g., CUFFING RAIL)

Assure No "Contact" With Adult Males:

There is never visual or physical contact between the juveniles and the adults.

Constant Supervision:

Yes. Constant supervision for juveniles is a must.

30-Minute Limit And Watch Commander Approval Every 30 Minutes Thereafter:

Yes; however, this is rarely utilized. The current prefer alternative is to "cite and release" to parent or Legal Guardian or transport the juvenile to Juvenile Hall.

Minors Placed In Cell When One Becomes Available:

Yes; however, it is preferred to "cite and release" to parent or Legal Guardian or transport the juvenile to Juvenile Hall.

Are weaker youth protected from having food taken from them?

Yes. Everyone would be protected whether it is a minor or an adult if there were ever a need to house two or more people together for any reason.

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CONDITIONS OF SECURE DETENTION OUTSIDE A LOCKED ENCLOSURE (e.g., CUFFING RAIL) (Cont'd)

Access To Toilet And Washing Facilities:

Yes. There is access to toilets and washing facilities. There's a toilet in the cell that would be used for the youth.

Access To Drinking Fountain:

Yes. There is a water fountain in the cell that would be used for the youth.

CONDITIONS OF NON-SECURE DETENTION

Constant Supervision:

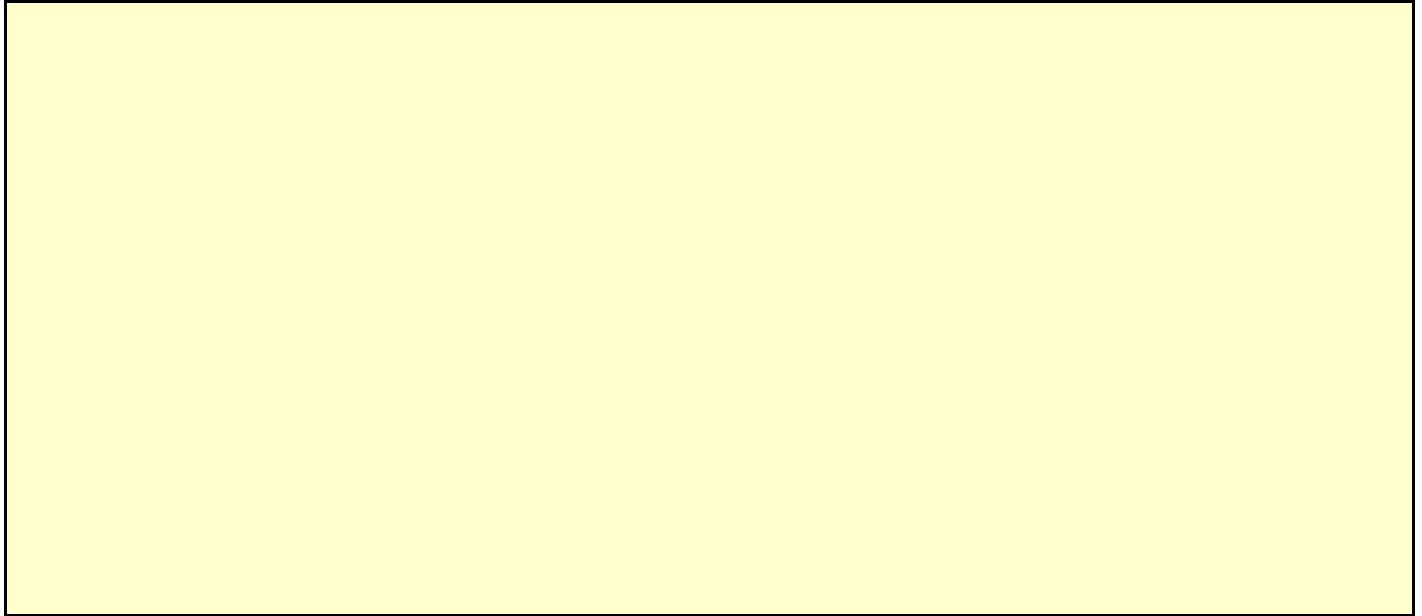
Yes. Constant supervision for juveniles is a must, especially if "cuffing rail" were to be used for violent juveniles.

Males And Females In Same Room:

No. Males and females never share a room, whether they are adults or juveniles.

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List the names, dates, starting and ending time and circumstances for all minors held in the law enforcement facility longer than 6 hours.



Distribution of Juvenile Justice Commission Inspection Reports

Corrections Standards Authority Recommendation

The Corrections Standards Authority recommends commissions prepare and submit an inspection report for each juvenile hall and camp inspected by the commission. We suggest that copies of inspection reports be distributed to the Chief Probation Officer and other pertinent county agencies as directed by the court.

Please submit your annual report to the court and mail a copy to:

**GARY WION, DEPUTY DIRECTOR
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CORRECTIONS STANDARDS AUTHORITY
600 BERECUT DRIVE
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